Record Groups and Corresponding Accession Numbers

RG01  JFK Assassination Records
Dallas Police Department records relating to the murders of John F. Kennedy, J. D. Tippit, Lee Harvey Oswald, and the assault on John Connally. Maintained as a separate record group due to the nature, high access, special preservation, and special security needs of the records.

x-JFK  JFK Collection - Photocopy duplicate set and reference reprints, 1963+
91-001  JFK Collection/DPD Records Related to the Assassination of John F. Kennedy, 1963 - 1992

RG02  Minutes/Indexes/Bound Volumes
Collection contains oversized bound volumes of minutes, ordinances and indexes, spiral bound minutes; and indexes on microfilm.

91-090  Early Council Minutes, 1866-1905
91-091  Contracts - Bound Volumes and Index, 1898-1917
94-010  City Council Minutes - Bound Volumes, 1868-1977
94-022  Armstrong Index, 1946-1966
95-028  Ordinances - City of Dallas: Notebooks listing ordinances by number, 1915-1974

RG03-1  Public Safety - Police Department
Public Safety - Records related to the Dallas Police Department. Includes historical criminal cases from the 1930's such as Bonnie Parker and Clyde Barrow; annual reports, monthly statistical reports, and publications. (Does not include JFK Assassination records, see RG 1)

91-019  Dallas Police Department - Historical Reports, Records and Newsletters, 1930+
01-004  Dallas Police Academy/DPD Motion Picture Film and Videotape, 1955-1991
91-084  Dallas Police Association, 1976
95-015  Dallas United DPD/Task Force, July 1988

RG03-2  Public Safety - Fire Department
Public Safety - records relating to the Dallas Fire Department.

99-007  Dallas Fire Department Training Records, 1965-1990
91-005  Petition from Chief Chas Kahn, 1882
91-025  Dallas Fire Department Historical Reports, 1950's+
Record Groups and Corresponding Accession Numbers

RG03-3 Public Safety - Other Safety Issues
Records including traffic controls, signs, and other safety issues.
98-010 Traffic Signals - Garret Patents, 1937
91-102 Sign manual, 1978
92-025 Traffic Ordinances - bound published volume, 1950;1959;1974
94-031 Weights and Measures Ordinance bound volume, 01/03/36
94-038 Annual Traffic Control Report, 1956
95-013 Public Intoxication Study, 1985

RG03-4 Public Safety - Courts
Records relating to Municipal Court.
94-011 Court Services Scrapbook and Framed Items, 1950-1957

RG04-1 Utilities and Franchises - Electric Power
Records related to franchises and other issues concerning electric power
91-043 Dallas Power & Light, 1888-1943

RG04-2 Utilities and Franchises - Water and Sewer
Records related to franchises and other issues concerning water and sewers. (see also RG 32: Bonds)
91-060 Water, 1890-1993+
91-008 Oak Cliff Sewerage Company takeover of Citizens Sewerage Company, Feb. 1903
91-027 East Dallas Water Supply Company, 1886-1890
91-054 Water Heater Hearing, 1939
91-066 Sewage Treatment & Disposal and Water Purification, 1912-1938
92-010 Storm Water Outlet Sewers: W. W. Horner Report and Drainage, 1931-1936
92-011 Municipal Reservoir - Denton County, 1924-1928
97-022 Sewer Contracts with C. W. Olcott, 1909-1916
02-003 Dallas Water Utilities, 1988-1997
Record Groups and Corresponding Accession Numbers

RG04-3  Utilities and Franchises - Telephone and Telegraph Services
Records related to franchises and other issues concerning telephone and telegraph services.
   91-006  Telephone poles, 1881-1887
   91-026  Southwestern Telegraph & Telephone Company, 1904
   94-004  Uniform System of Accounts for Telephone Companies, 1913

RG04-4  Utilities and Franchises - Gas and Coal
Records related to franchises and other issues concerning gas and coal.
   91-031  Dallas Gas Company and Lone Star Gas Company, 1910-1917
   91-117  Texas Coal Company Contracts, 1896
   97-013  Dilution of Natural Gas Joshua Stabilizing Plant, 1935

RG04-5  Utilities and Franchises - Radio and Television
Records related to franchises and other issues concerning radio and television.
   02-006  WRR Audiotape, 1991-1998
   91-024  WRR Municipal Radio, 1930-1967
   91-105  Cable Television, 1973

RG04-6  Utilities and Franchises - Other Franchises and Utilities
Records relating to franchises as a whole.
   97-021  Public Service Corporation Annual Reports, 1912-1922
   91-072  Franchise Ordinances, 1906 and 1908
   97-028  Public Utilities Hearings, 1969-1973

RG05     Streets/Sanitation
Records related to street paving, naming, abandonments, the Department of Streets, Sanitation and Code Enforcement. (see also RG 4-2 Utilities/Water and Sewer, and RG 31: Recycling)
   91-051  Street Paving, Widening and Improvements, 1889-1930
   94-007  Trinity River Bridge - Oak Cliff Viaduct, 1930, 1930
   91-013  Central Boulevard - table of resolutions, 1939-1949
   91-015  List of E/W Expressway Resolutions, 1952-1955
   91-035  Field notes to abandon part of an alley, 1921
   91-042  Trunk Sewer Line, 1924
   91-045  Petition - Grace Burr to abandon an alley, 1919
Record Groups and Corresponding Accession Numbers

RG05  Streets/Sanitation

Records related to street paving, naming, abandonments, the Department of Streets, Sanitation and Code Enforcement. (see also RG 4-2 Utilities/Water and Sewer, and RG 31: Recycling)

- 91-046 Abandonment - Worth Street, 1919
- 91-085 Streets and Sanitation, Department of, 1989
- 94-039 Plans of Proposed State Highway Improvement HWY 175, 1939
- 94-040 Central Boulevard Project - Part one, Houston Texas Central Railway, 1940
- 94-049 Visions - Department of Streets and Sanitation, 10/1989
- 97-002 Sanitary Sewer Construction Contracts, 1911-1915
- 97-003 Street Paving Contracts - Texas Bitulithic Co., 1904-1908
- 97-004 Paving Project - Exposition Avenue, 1908
- 97-005 Sidewalk Paving, 1911-1918
- 97-014 Barber Asphalt Company Contracts, 1900-1906
- 97-015 Winslett Eldridge Company, 1910-1916
- 97-016 Dallas Lime & Gravel, 1911-1917

RG06  Annexations

Records of an annexed area. Also includes information regarding the annexation or disannexation of territory into the city.

- 91-108 City of Renner, Texas, 1957-1977
- 91-063 City of Fruitdale, 1937-1964
- 91-064 City of Kleberg, 1951-1978
- 91-087 City of Oak Cliff, <1904
- 94-001 Annexation Plat Maps, 1890-1956
- 91-110 Preston Hollow, 1940-1945
- 91-114 Honey Springs, 1937-1946
- 94-050 Dis-Annexation of Oak Cliff (proposed), 1990
- 92-015 Oak Lawn Heights Annexation, 1929
- 94-023 Annexation in Dallas Policy and Planning Procedures, 1972
- 96-039 Annexation Ordinance Project, 1903-1993
Record Groups and Corresponding Accession Numbers

RG07  City-County Joint Projects
Records where the City of Dallas and Dallas County have joint responsibility. Excludes Dallas Fort Worth Airport.

97-038  Dallas County Beverly Hills Fresh Water District No. 2,
91-119  Dallas County Fresh Water Supply, 1926-1929
91-120  Flood and Levee Control Districts, 1919-1968
91-121  Dallas County Water Control Districts, 1947-1951
91-122  City-County Hospital System, 1933-1940
92-033  Operational Survival Plan for Dallas-Dallas County #33, October 1958
94-018  County Appraisal District, 1993-1994
97-026  City-County Industrial School for Boys, Board of Managers, 1938-1960
97-027  City-County Public Welfare Board, 1956-1959

RG08  Mayor and City Council
Records created by or concerning the office of the Mayor and City Council. These records do not include minute books or boards and commissions.

98-011  City Council Compensation, 04/29/1941
03-003  Dallas City Council Portrait, 1963
03-004  Master Plan Minority Report [Elizabeth Blessing], 1963
03-005  City of Dallas Mayor Portraits, 1894-2001
92-001  Mayor Annette Strauss - Plaques and Awards, 1985-1991
97-019  City Council 1997 Inauguration Photographs, 1997
01-001  Dallas City Council Videotapes, 1994-1999
91-010  Letter to Earl Goforth, City Secretary from Mr. H. A. Dick Dixon, Feb 25, 1947
94-008  City Council Inauguration Contact Proofs, 1991
94-009  City Council Inauguration Photographs and Negatives, 1992
94-042  City Council 1985 Inauguration, 1985
94-043  City Council 1983 Inauguration, 1983
94-044  City Council 1981 Inauguration, 1981
94-047  City Council 1993 Inauguration, 1993
95-005  Inventory of Property in the Office of the Mayor and Commissioners, 5/5/1909
95-010  City Council Agenda Sample in Braille, 1994
Record Groups and Corresponding Accession Numbers

RG08  Mayor and City Council
Records created by or concerning the office of the Mayor and City Council. These records do not include minute books or boards and commissions.

95-029  City Council 1995 Inauguration, May 8, 1995
96-017  Study of the Organization and Operations of the Dallas City Council, 02/12/73
97-029  Plaques and Award - Mayor Steve Bartlett,
00-001  City Council 1999 Inauguration Photographs, 1999

RG09  Transportation (excludes Aviation)
Records relating to railroads, electric railway services, transit systems and other transportation services run by the City of Dallas. (Excludes aviation)

91-034  Dallas Railway Company, Interurbans, Electric Railway, 1890-1921
91-033  Railroads, 1891-1912
91-056  DART and Dallas Transit System (DTS), 1971/1987
94-002  Texas and Pacific Railroad, 1915-1920
94-026  Office of Transportation CBD Goods and Distribution Project, 1980
94-027  Bike Plan, Department of Transportation, 1985
97-007  Dallas Transit Master Plan Committee, 1962
97-025  DART Light Rail System, 1996-1997

RG10  Elections
Studies and other resources related to city elections.

98-003  Campaign Expense Reports from 1969 Election, 1969
91-115  Redistricting Commission, 1991
91-014  Elections - Opinions of the Attorney General, 1950s
91-049  Election Precincts, 1913
91-103  Voting Rights Act - Analeslie Muncy, 1975
92-013  Challenge to Charter Election, 1927
92-019  Election issues resource materials, 1969-1975
92-021  Dallas Observer re: recall election, 07/30/92
Record Groups and Corresponding Accession Numbers

RG11  Financial Affairs
Annual budgets, cost allocations, financial reports, revenue reports, and other issues related to city financial affairs.

- 97-039 Bonds and Contracts, 1905-1906
- 91-080 Annual Independent Audit Reports, 1931-1950
- 94-030 Detailed Insurance Study, 1931
- 94-032 Analysis of the Procurement Process and Function, Sept. 1980
- 94-037 Basic Financial and Improvement Plan for the City of Dallas, 1940
- 96-011 Fixed Properties Audit Report by McAlpine Carter, FY 1937/38
- 96-030 Independent Audit Financial Reports, 1974

RG12  Annual Reports
Citywide annual reports, biennial and performance reports. Does not include individual department reports.

- 91-053 Annual Reports of the City of Dallas, 1888+

RG13  City Charter and City Code
Includes originals, updates and amendments to the charter and city code.

- 91-074 Dallas City Charter, 1871-current
- 91-016 Dallas City Code, 1911-1990+
- 91-133 Mylar Maps re: Chapter 51A, Dallas City Code,

RG14  Planning and Public Works
Contains zoning ordinances, planning studies, long term plans and capital improvement projects, building and construction. Also includes information concerning the departments of Planning and Public Works.

- 98-004 Master Plan Committee, 1945-1956
- 98-012 Capital Improvement Program - "Dallas at the Crossroads", 1967-1972
- 03-001 Aerial Photographs of Dallas, Texas, 1930, 1947,1974
- 91-065 Building: Code, Ordinance, Inspection, 1905-1988
- 91-004 Kessler Plan, 1911-1930
- 91-044 Oak Cliff- Construction Plats, 1931-32
- 95-034 Ulrickson Committee, 1925-1927
Record Groups and Corresponding Accession Numbers

RG14  Planning and Public Works
Contains zoning ordinances, planning studies, long term plans and capital improvement projects, building and construction. Also includes information concerning the departments of Planning and Public Works.

91-030  Agreement - James G. Mills- Bath House Gill Well, 1905
91-037  Callahan Construction Company, 1924-1926
91-094  Zoning - early ordinances, 1928-64
91-095  Department of City Planning - includes some zoning, 1965-1987
91-104  Bond Financed Capital Improvement Program, 1972-1973
91-126  Thoroughfare Studies, 1970 and 1985
92-034  Dallas Visions for Community, 1992
94-024  Zoning Ordinance - University Park, 1991
94-034  Designs for Dallas, 1970
94-036  Comprehensive Zoning Ordinance, 1965
94-054  Linear Waterway Study for the Farmer's Market Area of Downtown Dallas, August 1991
95-004  Review of the Department of Public Works, June 15, 1977
95-006  Planning Policies, 1984
96-010  City Plan Commission Membership List, 1919-1989
96-016  Five Mile Creek Flood Plain Management, 1976
96-024  Central District Development Plan, 1970
02-002  Public Works Department, 1935-38, 1979+
02-004  Public Works Department Photographs, 1947-1983

RG15  City Facilities
Includes contracts, resolutions, agreements and other records pertaining to city owned facilities.

91-113  City Hall - Main Street Abstracts, 1881-1914
97-020  Municipal Building Contracts, 1913-1914
91-124  Dedication - Dallas City Hall 1500 Marilla Street, 1977-1978
91-038  Municipal Auditorium, May 1938
91-039  Memorandum of Agreement - Union Terminal Company, 1924
91-047  Contract - M. S. Hassie, Jr. to build a concrete dam, 1911
91-048  Resolution - Contract - Fred A. Jones Building Company - Municipal Building, 1913
91-083  Long Term Facility Planning - Issue Paper Public Works, 1/1987
Record Groups and Corresponding Accession Numbers

RG15 City Facilities
Includes contracts, resolutions, agreements and other records pertaining to city owned facilities.

91-125  Municipal Administration Center Brochure of Alternates, 1970
92-012  Incinerators, 1924-1925
94-035  Fair Park Music Hall Renovations, May 1970
95-003  Dallas Convention Center Master Plan, March 1986
96-020  Space Requirements Report for the Municipal Administration Center, 1966
96-025  Land Transactions Map and City Hall, 1946
97-006  Dallas Convention Center Expansion, 1969

RG16 Housing and Neighborhoods
Includes studies and correspondence concerning housing issues, department of Housing, and studies of individual neighborhoods.

91-022  Housing, 1938-1993
91-068  Vickery Place, 1920
91-069  Lagow School District, 1919
91-070  Fairland Annex (housing segregation), 1920
91-071  Caruth Place Addition, 1920
91-107  South Dallas/Fair Park Neighborhood Preservation Economic Development Plan, 02/1987
91-118  Maple Avenue Property, 1917-1919
91-123  Dallas at the Crossroads, 1967-1970
91-127  State Thomas - Tax Increment Financing District - Project and Financing, 1989
92-023  Comprehensive Housing Affordability Strategy (CHAS), 1991-1996
95-014  Citizens Surveys [Housing], 1980 and 1983
Record Groups and Corresponding Accession Numbers

RG17  Personnel
Records related to City employees such as retirement funds, affirmative action plans, personnel rules and directives.

- 02-008 Human Resources Photographs, 1988-1999
- 91-023 Employees' Retirement Funds & Police, Fire Pensions, 1952+
- 91-082 City of Dallas Staff Telephone Directories, 1960s/1980s
- 95-002 Drug and Alcohol Awareness, 1989

RG18  City Auditor
Final audit reports and other historical records related to the Office of the City Auditor. (See also RG 11: Financial Affairs)

- 91-129 Audit Reports, 1990 - present
- 96-004 Auditor's Reports, 1977-1989
- 92-007 City Auditor - letter book, 1906-1908

RG19  Deeds and Land Acquisitions
Records related to purchase of land or other landownership.

- 98-001 Land Acquisitions, 1914-1915
- 98-005 Abstracts of Title for Street Improvements, 1888-1945
- 91-007 Letter Petitioning to prevent enclosure of a certain piece of property, 6/30/1883
- 91-028 SMU - land ownership, 1914
- 91-036 Petition - Phoenix Land Company, 02/11/1920
- 91-040 Land acquisitions in other counties, 1845-1903
- 91-092 Land Acquisitions (excludes Fair Park), 1894-1916
- 92-003 Deeds, 1911-1955
## Record Groups and Corresponding Accession Numbers

### RG20  Texas Viet Nam Veterans Memorial
Memorabilia left at the Texas Viet Nam Veterans Memorial located at Fair Park. Collection includes plastic flowers, indentification cards, flags, buttons, letters, etc. All organic materials are discarded.

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### RG21  Dallas in Newspapers and Magazines
Articles in newspapers and magazines about the City of Dallas as a whole. Not individual issues.

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### RG22  Boards, Commissions & Task Forces
Records created by or relating to boards & commissions and/or task forces appointed by the Office of the Mayor/City Council.

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### Record Groups and Corresponding Accession Numbers

#### RG22  Boards, Commissions & Task Forces
Records created by or relating to boards & commissions and/or task forces appointed by the Office of the Mayor/City Council.

- **95-008** Privitization Task Force, 01/24/1988
- **96-029** Citizens Information Task Force, 1985
- **97-008** Sports Commission, 1965-1972
- **97-010** Public Health Advisory Committee, 1956

#### RG23  Health and Human Services
Records related to the Department of Environmental Health and Human Services and other health related issues.

- **98-009** Martinez Anti-Tuberculosis Fund, 1917
- **91-020** Health Department Historical Reports, 1954-1972
- **91-052** Vital Statistics, 1931-1957
- **97-009** Public Welfare, 1938-1946
- **97-012** Air Quality, 1968

#### RG24  Dallas Public Library
Records related to the history or operations of the Dallas Public Library.

- **91-029** Establishment of the Dallas Public Library, 1900
- **98-007** Dallas Public Library Association, 1900-1901
- **96-026** Friends of the Dallas Public Library - First 40 years, 1991
- **96-038** STAR - Dallas Public Library Computer System, 1996
- **97-011** Dallas Public Library Branch System Study by Lowell Martin, 1958
### Record Groups and Corresponding Accession Numbers

#### RG25  Aviation
Records related to the various Dallas area airports including Dallas Fort Worth International Airport (DFW), Love Field and Redbird.

- 01-003  Love Field Album and Photographs, 1918-1993
- 91-106  DFW Airport Board, 1968
- 91-099  Love Field, 1923-1996
- 91-057  Redbird Airport Development Plan, 1970 and 1977
- 95-001  Department of Aviation, 1979-1986

#### RG26  Logos and Stationery
Samples of stationery used by the City of Dallas and information regarding city symbols including the logo and the flag.

- 91-078  City Logos, 1972+
- 91-089  Flag - Design for Municipal Flag, 3/20/1916
- 91-097  Stationery - samples, 1890+

#### RG27  Unique or one of kind items
Historical documents that are unique items which could not be grouped into other record categories.

- 98-008  Dallas Public Schools, 1944-1947
- 96-034  Paupers Cemetery, 1914
- 91-002  George M. Dallas Lithograph, 1941
- 01-002  Artifacts Collection, 1890+
- 91-003  Songs - Official City Songs, 1961 and 1970
- 91-009  Col. C. J. Beam from R. S. Druly,, March 8, 1872
- 91-017  Proprietary Schools - Board Minute Book, 1968-1971
- 91-041  Contract - T. E. Shutt, 1924
- 91-067  Petition against new building for Baptist Memorial Sanitarium on Gaston, 1920
- 91-100  Dallas Population Handbook, 1960
- 91-116  Double exposure - a play, c1936
- 92-004  Texas Municipal League (TML) Directories of Texas City Officials, 1990
- 92-005  Dallas: A Profile and Fact Book, Dallas Welcoming Committee (RNC), 1984
- 92-016  Street Directory City of Dallas, 1990
- 94-005  Dallas Public Schools Estimated Budget, 1934/1939
- 95-017  History of the City in Brief, 1970
Record Groups and Corresponding Accession Numbers

RG27  Unique or one of kind items
      Historical documents that are unique items which could not be grouped into other record
categories.
      96-019 Report on City Government by Marketing Research Corp, April 1971
      96-021 American Legion National Convention, 1964
      96-028 Beer Sales in University Park, 1928-1930

RG28  Charter Review Commission
      Charter Review Commission records are significant as a major revision of the City Charter. For
easier access these records are maintained separate from RG 13: City Charter and City Code, or
RG 22: Boards, Commissions, and Task Forces.
      02-005 Charter Review Commission, 2002-2003
      91-109 Charter Review Commission, 1989
      95-019 Charter Review Commission - Files from Ray Hutchison, Chair, 1989

RG29  Publications, newsletters, etc.
      Printed pamphlets, newsletters or other items published by the City either for internal or external
distribution.
      91-061 Tent to Towers 1841-1982, Dallas History Timeline published by the Library, 1982
      91-081 Municipal News & Views, 1946-47
      91-098 Publications - Brochures, Flyers, etc., 1956+
      92-035 General Services Department Newsletter, 1992-1993
      96-013 Program of Services, 1975-1976

RG30  OMBO
      Records relating to the Office of Minority Business Opportunity (OMBO).
Record Groups and Corresponding Accession Numbers

RG31  Recycling
Records relating to the City's recycling programs.
92-020  Boys Scouts - letter to Dallas City Council on Recycling, 01/05/92
92-024  Recycling pamphlets, 1991-1992
94-048  Streets and Sanitation Recycling Phase I, 1990

RG32  Bonds
Original individual municipal bonds certificates and records relating to other bonds sold by the City.
91-111  Municipal Bond Certificates, 1874-1972
91-012  Transcript Information Bonds - Chapman & Cutler, Chicago Illinois, 1937-1940
91-032  Grade Separation - Storm Sewer Bond, 1917
92-014  Challenge to Municipal Bond Sales, 1927-1930
96-006  Citizen Input 1995 General Obligation Bond Financed Capital Improvement Pgm, 1995
96-031  Bond Programs, 1962 and 1982
97-018  Municipal Bond Sales, 1927-1946

RG33  Tax assessment and collection
Records relating to the assessment and collection of city taxes.
01-007  Revenue and Tax Division, 1989
91-086  Tax Collection historical items and reports, 1955-59
97-017  Tax Assessments Filed with Dallas County, 1931-1932

RG34  Parks
Records relating to individual parks, park projects, and the Department of Park and Recreation.
97-033  Juanita Jewel Craft Recreation Center Dedication, 1974
97-035  Natural Open Space Plan, 1979
97-037  Park Board and Lady Bird Johnson, 1975
02-001  Park and Recreation Department Plans and Drawings, 1911-1960
02-007  Fair Park Mural Conservation, 2001-2003
03-002  Park and Recreation Department Photographs, 1910-1994
91-079  Fair Park, 1899+
91-112  Parks, 1906+
95-021  White Rock Lake - Dredging, 1938
## Record Groups and Corresponding Accession Numbers

**RG34 Parks**
- Records relating to individual parks, park projects, and the Department of Park and Recreation.

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<tr>
<td>95-040</td>
<td>Park Department - Management Studies</td>
<td>1977-1981</td>
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<td>95-041</td>
<td>Audit Reports - Park Funds</td>
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<td>95-042</td>
<td>Park Department - Time Logbooks</td>
<td>c. 1912-1920</td>
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<td>95-044</td>
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<td>95-046</td>
<td>Dallas Museum of Art</td>
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<td>95-047</td>
<td>Grauwyler Park</td>
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<td>96-003</td>
<td>Parks: Centennial History - Working Papers</td>
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<td>96-015</td>
<td>Dallas Aquarium</td>
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<td>96-022</td>
<td>Wildflower Research Center</td>
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<td>96-023</td>
<td>Dallas Health and Science Museum</td>
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<td>96-032</td>
<td>Dallas Museum of Natural History</td>
<td>1981</td>
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### Record Groups and Corresponding Accession Numbers

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<th>Record Group</th>
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| RG34 Parks   | Records relating to individual parks, park projects, and the Department of Park and Recreation. | 97-023 Parks - Fair Park Improvements, 1955-1975  
97-030 City Park - Preliminary Research Brochure by James A. Newett, June 1965  
97-032 Park Board Secretary Correspondence, 1970 |
| RG35 Gittings Portraiture Collection | Portraits of Mayor and City Council members from negatives belonging to Gittings Portraiture Studio collected by special arrangements. All images belong to Gittings Portrait Studio. All requests for reprints should be directed to Gittings. | 92-017 Gittings Portraiture Collection, 1931-1991 |
| RG36 Maps    | Contains original, blue line and mylar maps of the City of Dallas from 1868 - current. | 99-001 Map Collection, 1868- |
| RG37 Photographs | Contains individual or groups of photographic images that are not part of another record group. This area has not been processed. | 00-002 Public Information Office Photographs, 1985-1999  
99-003 Photographs - City Photographer, 1950-1997  
99-002 Photographs not related to other collections, |
| RG39 City Council Action Files and Ordinances | Contains ordinances, resolutions and other city council action files maintained by the Office of the City Secretary. Arrangement of this record group is based on the file number sequence used by Office of the City Secretary. Files with historical significance, such as annual reports, have been assigned separate record groups and accessioned individually. Active files are not accessioned individually. | 96-002 Ordinances - Listed in order by date, 1871-1973 |
# Record Groups and Corresponding Accession Numbers

**RG40  Records Management**  
Records created by or concerning the city's records management program.

- **93-001**  
  AFRD (Authority for Records Disposals), 1986+

- **94-019**  
  Preservation Microfilming Project Phase I Quality Testing, 1994

- **94-020**  
  Preservation Microfilming Project Phase II Quality Testing, 1994/1995

- **94-021**  
  Preservation Microfilming Projects Quality Testing, 1995+

- **97-001**  
  Records Management Policy Committee, 1995-

**RG41  City Manager's Office and Organizational Structure**  
Records created by the Office of the City Manager, CMO studies, and other records concerning the organizational structure of the city.

- **91-093**  
  Summary of the Functions and Operations of Various Departments, 10/1941

- **94-013**  
  Organizational Re-engineering, 1994

- **94-016**  
  Total Quality Management, 1991

- **94-017**  
  Innovations, 1978 and 1981

- **94-025**  
  Consumers Affairs Ordinance, 1972

- **94-045**  
  Biographical Sketches - City Manager's Office, 1983

- **95-012**  
  Company Management Study, 1984

- **96-033**  
  Organizational Structure, 1996+

**RG42  City Attorney**  
Records created by or relating to the Office of the City Attorney.

- **94-014**  
  Notebooks on Decisions, City Attorney Alex Bickley, 1960-1977

**RG43  International Affairs**  
Records concerning the Office of International Affairs. Also includes records concerning Dallas as an international city.

- **91-050**  
  Watches, 1988

- **94-046**  
  International Affairs, 1989
Record Groups and Corresponding Accession Numbers

RG44  Economic Development
Records reflecting economic development projects or other economic issues.

97-036  Building Inspection Newsletter - "Building Express", 1990-
98-002  Trinity River Improvements, 1997
92-022  Building Inspection Division of Economic Development, 1991
94-052  Dallas Development Incentives, 1990
94-055  Comprehensive Economic Study, 1990
96-007  City Place, 1993
96-012  Capital Improvement Program, 1962-65
96-014  Dallas Development Guide, 1988

RG45  Speeches
Copies and/or drafts of speeches made by City Officials and/or City representatives.

92-028  Inauguration of Mayor Steve Bartlett and Farewell Address by Mayor Strauss, 12/1991
92-031  State of the City Address by Mayor Steve Bartlett, 12/1992
94-056  Speeches Collected by the Public Information Office, 1980s
96-027  State of the City Address - Mayor Kirk, 06/05/96

RG46  Posters
Posters for city events or other publicity.

95-020  Posters - events or other publicity, 1981+

RG47  City Secretary
Historical records reflecting the duties of the City Secretary which are not found in other record groups. This group excludes minutes, action files, and records management.

92-008  Oath of Office Certificate books, 1933-1976
92-009  Public Notification Log, 1926-1943
96-001  Office of the City Secretary, 1963
97-024  Robert S. Sloan, City Secretary Retirement, 1997
Record Groups and Corresponding Accession Numbers

RG48  Equipment, Communication and Information Services
Records related to computer systems supported by the Department of Equipment, Communications and Information Services (ECI).

95-009  Equipment, Communications and Information Services, 1985-1987

RG49  Cultural Affairs
Records related to cultural affairs or activities. (see also 34: Parks)

97-034  Facility Needs of the Performing Arts in Dallas, September 1972
95-016  Arts District, June 1984
96-005  Majestic Theater, 1978-1992
96-008  Public Art, 1977, 1987
96-009  Sports Arena, 1994
97-031  Cultural Affairs Division of the Department of Park and Recreation, 1971

RG50  Strategic Planning
Plans, studies and reports relating to long range strategic planning.

96-035  Dallas Plan, 1994
96-036  Corporate Strategic Plan, 1994-1995
96-037  Annual City Council and Management Planning Session, 11/17/95