



City of Dallas

LOBBYIST REGISTRATION FORM

REGISTRANT
NAME: _____

REGISTRATION
NUMBER: _____

FILING
DATE: _____

SECTION I: BASIC GUIDELINES

- Unless exempt under Section 12A-15.4 of the Dallas City Code, a person must register with the City Secretary if the person has done any of the following during a calendar quarter:
 1. Received compensation or reimbursement of \$200 or more for lobbying; or
 2. Lobbied as the agent or employee of a person who received compensation or reimbursement of \$200 or more for lobbying.
- A separate registration form is required for each client.
- A \$300 annual fee must be paid prior to registering.
- Initial registration must be filed no later than five days after beginning lobbying activities or, if a zoning case is involved, within five days after the zoning application is filed with the city.
- A subsequent registration must be filed annually with the city secretary by January 15 each year.

SECTION II: REGISTRANT INFORMATION

Registrant's
Name: _____

Address: _____ City/St/Zip: _____

E-mail Address: _____ Telephone: _____

Nature of
Registrant's
Business: _____

Form of
Registrant's
Business: Individual Corporation Partnership Other

If Other, describe:

SECTION III: INFORMATION ON FILER IF REGISTRANT IS NOT AN INDIVIDUAL (MUST BE AUTHORIZED OFFICER OR AGENT OF REGISTRANT)

Name: _____

Address: _____ City/St/Zip: _____

E-mail Address: _____ Telephone: _____

Position Held: _____



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SECTION IV: INFORMATION ON LOBBYING FIRM FOR WHICH REGISTRANT IS AN AGENT OR EMPLOYEE (IF APPLICABLE)

Firm Name: _____

Address: _____ City/St/Zip: _____

E-mail Address: _____ Telephone: _____

Nature of Firm's Business: _____

SECTION V: NAME OF REGISTRANT'S AGENT(S) OR EMPLOYEE(S) ACTING AS LOBBYIST(S) FOR CLIENT (IF APPLICABLE)

Agent/Employee Name: _____

Agent/Employee Name: _____

Agent/Employee Name: _____

Agent/Employee Name: _____

Agent/Employee Name: _____

SECTION VI: REGISTRANT'S PRIOR EMPLOYMENT OR SERVICE WITH THE CITY

Was registrant a city official or employee in the preceding 24 months? [] Yes [] No

If Yes, Position Held: _____

By filing this registration, I, as a former city official or employee, swear or affirm that, to the best of my knowledge, my lobbying activities have not violated and will not foreseeably violate Article III, Chapter 12A of the Dallas City Code, which governs former city officials and employees.

[] Yes [] No [] Not Applicable

SECTION VII: CLIENT INFORMATION

Client's Name: _____

Address: _____ City/St/Zip: _____

E-mail Address: _____ Telephone: _____

Nature of Client's Business: _____

Form of Client's Business: [] Individual [] Corporation [] Partnership [] Other

If Other, describe:



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SECTION VIII: INFORMATION ON CLIENT'S AUTHORIZED OFFICER OR AGENT IF CLIENT IS NOT AN INDIVIDUAL

Name:
Address: City/St/Zip:
E-mail Address: Telephone:
Position Held:

SECTION IX: INFORMATION ON ANY OTHER PERSON(S): (1) ON WHOSE BEHALF REGISTRANT HAS BEEN ENGAGED; (2) WHO IS CONTRIBUTING TO REGISTRANT'S COMPENSATION; OR (3) WHO PLANS, SUPERVISES, OR CONTROLS REGISTRANT'S LOBBYING EFFORTS ON BEHALF OF CLIENT

Name:
Address: City/St/Zip:
E-mail Address: Telephone:
Nature of Business:

Name:
Address: City/St/Zip:
E-mail Address: Telephone:
Nature of Business:

SECTION X: CONTINGENT FEE INFORMATION

Is registrant lobbying for client on a contingent fee basis (whether through employment or another arrangement)?
Yes No

SECTION XI: LIST MUNICIPAL QUESTION(S) ADDRESSED ON CLIENT'S BEHALF IN THE THREE MONTHS PRECEDING REGISTRATION (SEE SCHEDULE A - LOBBYING ACTIVITY FOR PRECEDING THREE MONTHS)

Was any information required to be reported under this section (on Schedule A - Lobbying Activity for Preceding Three Months) disclosed in the most recent quarterly activity report?
Yes No

If yes, that information is not required to be included in this registration.



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SECTION XII: LIST MUNICIPAL QUESTION(S) TO BE ADDRESSED ON CLIENT'S BEHALF IN THE THREE MONTHS FOLLOWING REGISTRATION (IF FORESEEABLE) (SEE SCHEDULE B – LOBBYING ACTIVITY FOR FOLLOWING THREE MONTHS)

SECTION XIII: FOR MUNICIPAL QUESTION(S) RELATING TO A ZONING CASE, DESCRIBE ALL CONTACTS MADE REGARDING THE CASE BEFORE REGISTRATION WAS FILED (SEE SCHEDULE C – LOBBYING ACTIVITY ON ZONING CASES)

SECTION XIV: STATEMENT OF AFFIRMATION

BY FILING THIS REGISTRATION, I SWEAR OR AFFIRM UNDER PENALTY OF PERJURY THAT, TO THE BEST OF MY KNOWLEDGE, ALL INFORMATION CONTAINED IN THE REGISTRATION IS TRUE AND CORRECT AND THAT THE REGISTRATION IS COMPLETE AND INCLUDES ALL INFORMATION REQUIRED TO BE DISCLOSED UNDER ARTICLE III-A, CHAPTER 12A OF THE DALLAS CITY CODE.

YES NO



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SCHEDULE A - LOBBYING ACTIVITY FOR PRECEDING THREE MONTHS

REGISTRANT
NAME: _____

REGISTRATION
NUMBER: _____

FILING
DATE: _____

LIST EACH MUNICIPAL QUESTION ADDRESSED ON CLIENT'S BEHALF IN THE THREE MONTHS PRECEDING REGISTRATION

Municipal Question: _____

City Official Contacted: _____

Lobbyist(s) Making Contact: _____

Type of Contact: In Person Telephone Call Letter Email

Municipal Question: _____

City Official Contacted: _____

Lobbyist(s) Making Contact: _____

Type of Contact: In Person Telephone Call Letter Email

Municipal Question: _____

City Official Contacted: _____

Lobbyist(s) Making Contact: _____

Type of Contact: In Person Telephone Call Letter Email

Municipal Question: _____

City Official Contacted: _____

Lobbyist(s) Making Contact: _____

Type of Contact: In Person Telephone Call Letter Email



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SCHEDULE B - LOBBYING ACTIVITY FOR FOLLOWING THREE MONTHS

REGISTRANT
NAME: _____

REGISTRATION
NUMBER: _____

FILING
DATE: _____

**LIST EACH MUNICIPAL QUESTION TO BE ADDRESSED ON THE CLIENT'S
BEHALF IN THE THREE MONTHS FOLLOWING REGISTRATION (IF FORESEEABLE)**

Municipal Question: _____

Municipal Question: _____

Municipal Question: _____

Municipal Question: _____

Municipal Question: _____

Municipal Question: _____

Municipal Question: _____

Municipal Question: _____



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SCHEDULE C - LOBBYING ACTIVITY ON ZONING CASES

REGISTRANT
NAME: _____

REGISTRATION
NUMBER: _____

FILING
DATE: _____

FOR EACH MUNICIPAL QUESTION LISTED IN SCHEDULE A RELATING TO A ZONING CASE, DESCRIBE ALL LOBBYING CONTACTS MADE REGARDING THE CASE PRIOR TO THE FILING DATE OF THIS REGISTRATION (ANY CONTACTS ALREADY DISCLOSED ON SCHEDULE A OF THIS REGISTRATION ARE NOT REQUIRED TO BE INCLUDED ON SCHEDULE C)

Municipal Question: _____

City Official Contacted: _____

Lobbyist(s) Making Contact: _____

Type of Contact: In Person Telephone Call Letter Email

Municipal Question: _____

City Official Contacted: _____

Lobbyist(s) Making Contact: _____

Type of Contact: In Person Telephone Call Letter Email

Municipal Question: _____

City Official Contacted: _____

Lobbyist(s) Making Contact: _____

Type of Contact: In Person Telephone Call Letter Email

Municipal Question: _____

City Official Contacted: _____

Lobbyist(s) Making Contact: _____

Type of Contact: In Person Telephone Call Letter Email